

Grants Pass School District Middle School Student/Parent Handbook

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Grants Pass School District No. 7

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Grants Pass School District does not discriminate on the basis of race, color, sex, religion, national origin, or any handicapping condition. If, for any reason, you believe that you are being discriminated against because of you race, color, sex, religion, national origin, or any handicapping condition, please contact the principal at the middle school.

This handbook attempts to cover the basic expectations, rules, and policies governing the way students, staff, and others relate within the middle school community. Staff is responsible to follow and administer the policies and procedures in a fair and firm manner.

Student Name: _____ Grade: _____

Per.	Class	Teacher	Rm#	Regular Bell Schedule	Wednesday Late Start
1 st					
2 nd					
3 rd					
4 th					
5 th					
6 th					
7 th					
8 th					

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SECTION 1: Student Information

ACCELERATION, RETENTION, AND PROMOTION

Promotion, acceleration, and retentions are based on an evaluation of academic, physical, social, and emotional growth. Acceleration and retentions occur after a team process involving the parent, classroom teachers, principal, and other professionals working with the student. Acceleration and retention are considered after carefully planned and implemented intervention related to the issue(s) occur(s). If you believe your child should be considered for acceleration or retention, you should contact the school principal immediately. These processes should occur early in the year, before 2nd semester.

After considering all input, the decision to accelerate or retain shall be made by the school principal and the parent jointly. If either party disagrees, the student shall not be accelerated or retained. A parent who disagrees with the principal's refusal to accelerate or retain may appeal the decision to the Superintendent or their designee. Parents can assume their child will be promoted unless the alternative of retention has been discussed during the school year.

ACADEMIC ACHIEVEMENT

Parents will be informed regularly, of their student's progress in school. Parents will be alerted and conferred with as soon as possible when a student's performance or attitude becomes unsatisfactory or shows marked or sudden deterioration. The administration may elect to utilize formal parent conferences in lieu of, or in addition to, other forms of progress reporting. (Board policy: IK)

ALTERNATIVE EDUCATION

Alternative education programs are defined as "a school or separate class group designed to assist students to achieve the goals of the curriculum in a manner consistent with their learning styles and needs" ORS 336.615. "In implementing alternative education programs, district school boards shall maintain learning situations that are flexible with regard to environment, time, structure and pedagogy." ORS 336.425.

Students who need other options for academic success due to attendance, disciplinary issues, academic concerns, or need a smaller structured learning environment have different options. Alternative learning opportunities are available by contacting the school counselors or the assistant principal.

ASSESSMENT

All students in the Grants Pass School District are required to participate in assigned state and district level assessments. State assessment requirements are determined by the Oregon Department of Education and additional assessments may be determined necessary by the district to ensure quality academic instruction.

House Bill 2655 permits parents and adult students to annually opt-out of Oregon's statewide summative tests in English Language Arts and Math by submitting an annual form to the school the student attends. Schools will provide parents with the annual notification form at least 30 days prior to the start of testing. Please see your school's assessment calendar for specific dates of testing. Talk to your child's teacher or school principal if you have questions or want to learn more about assessments.

ATHLETICS, CO-CURRICULAR AND EXTRA CURRICULAR ACTIVITIES

Participation in Sports, Co-curricular, and Extra-curricular Activities is a privilege in middle school. Activity participation is a partnership among teachers, students, parents, and coaches in an effort to promote student learning and athletic involvement. Students must be in good standing in their school work and their citizenship records to remain involved in student government, clubs, sports teams, and performance opportunities within the choir, band, and orchestra programs (concerts, music festivals, Boatnik parade). An administrator may revoke participation in these activities and programs.

General Code of Conduct for Sports, Co-curricular, and Extra-curricular Activities

The commission of/or participation in any activity prohibited under Oregon law and/or district regulations regarding student rights and responsibilities shall be considered a breach of the code of conduct. Violation of the code of conduct may result in suspension from the sport or activity for the remainder of the season. Students who violate district policy may be suspended or expelled from school in addition to suspension/removal from the team or activity.

Purpose of the Code of Conduct

Our extracurricular programs provide important opportunities for students to pursue interests and develop worthwhile skills beyond the classroom. Extracurricular participation promotes the development of a wide range of intellectual, physical and social skills within a team or group context. Participation in extracurricular activities is a privilege granted to students who have demonstrated a commitment to meeting the academic and behavioral standards of the district. This privilege is afforded to students willing to comply with school rules and the rules set forth in this code of conduct. Students participating in extracurricular activities are expected to exemplify high standards of moral conduct and to serve as role models as representatives of our school district and community.

Behavior Expectations

Any participant suspended from school will not be eligible for practice or compete for the length of the suspension. (This includes in-school and out-of-school suspensions.) Students are expected to obey all activity and team rules that are established by each director or coach. Within the guidelines of this code of conduct and district policies governing student behavior, directors and coaches have the right and responsibility to discipline students for misconduct, up to and including exclusion from participation.

Attendance Requirements for Activities

Students are expected to comply with all attendance policies of the district. Students must attend all classes in which they are enrolled on the day of an activity/event to be eligible to participate in that day's event.

Exceptions (e.g., doctor or dentist appointment, funeral, etc.) must be cleared by administration and should be prearranged. Any pattern of irregular attendance may be reviewed by the administration at any time and may result in short-term or long term ineligibility as determined by the review. Students must attend first period the day following a competition/event. Failure to do so may result in one competition/event suspension. Exceptions must be cleared by administration and should be prearranged.

Sports Requirements Participation Physicals/Insurance

To participate in any sports or school extra-curricular activities, students must provide evidence of a current physical on the state approved form. This form is available in our main office and with many

local physicians. These physicals are considered current for two years following the date of the physical examination. Several local physicians offer school sport physicals at a reduced rate for a limited amount of time in the fall of each school year, others offer this throughout the year. Please contact the school office for a list of physicians that have notified schools of such an offer. All students participating in school athletics must provide evidence of health or accident insurance. This information is needed on a specific district form that also contains emergency information and is available in the main office. If a student or family does not have insurance available for participation, the school has opportunities to provide students with insurance arrangements through a company who specializes in such policies. Please contact the main office for this information.

Transportation

Student participants will be transported to and from all competitions with district-approved transportation. Exception: Students may be allowed to ride home from a contest with their parent providing the parent has given the coach a written note or email or has talked to the coach prior to or after the contest. Exception: Students may be allowed to ride home with another student's parents only if the request is made in writing by the parent of that student. The request must be submitted to the front office prior to the activity. The office will issue a stamped and/or signed note to the student prior to departing the school for the event. Exception: Students not traveling with the team to a contest must have advance approval of the parents, the coach and administration.

ATHLETIC AWARDS

Each student who completes a season, with the recommendation of the coach, will receive an award. At the end of each year, the coaches choose outstanding boy and girl athletes from each grade and the awards are given at the end-of-the-year awards assembly. Character traits for the year end awards are as follows (but not limited to): Participation in multiple sports, athleticism, effort, willingness to be coached, leadership, etc.

ATTENDANCE

All absences not cleared by a parent or legal guardian within 48 hours will be considered unexcused. [ORS 339.065](#) defines 8 half day (or 4 full) unexcused absences in any four week period "irregular attendance" and in violation of the "regular attendance" required in [ORS 339.020](#). In accordance with [ORS 339.065 sec 2](#): "An absence **MAY** be excused by a principal or teacher if the absence is caused by the pupil's sickness, by the sickness of some member of the pupil's family or by an emergency. A principal or teacher **MAY** also excuse absences for other reasons where satisfactory arrangements are made in advance of the absence." With this in mind it is at the discretion of the school whether an absence is considered excused or not. As a general rule any absence that is acknowledged by the parent or legal guardian either prior to the event or within 48 hours after the event is considered verified.

Absences due to the following reasons are generally considered excused, prior notice is preferred, and the school reserves the right to request documentation, or corroborating statements if there is further question about either the attendance event, or the frequency with which the event is, or has, occurred:

- Illness
- Medical or Legal Appointment
- Family Emergency (Sudden Illness, or Injury)
- Bereavement or Funeral
- School Academic or Extracurricular Activity

Further, for student's age 15-18 in accordance with [ORS 339.257](#) "a student shall be considered to have withdrawn from school after more than 10 consecutive school days of unexcused absences or 15 school days total of unexcused absences during a single semester" and the DMV may be notified requesting that a student's driving privileges be revoked. Students who wish to appeal the decision to notify the DMV should notify their building administrator in writing to schedule a review meeting.

Chronic Absenteeism is defined by the Oregon Department of Education as any student who has less than 90% attendance. Excluding all other factors students who miss more than 10% of the school year often have external barriers that are impacting attendance, and eventually academic performance respective to their abilities. As a way to best support the students and families, and in accordance with Oregon's Statewide Chronic Absenteeism Plan set forth in House Bill [\(HB\) 4002](#) (2016) GPSD 7 tracks all non-school related attendance events.

In order to assist with this process GPSD utilizes the Attention 2 Attendance (A2A) notification and letter writing system. This system is designed to help identify and support students who may have barriers that prevent their ability to attend school. It is also designed to provide unbiased identification, support, and in some cases accountability for all families, regardless of race, age, or financial situation. Letters are mailed home in the following sequence: Letters are mailed home in the following sequence:

1. Attendance Notice - sent to students who accumulate 4 or more days of absences
2. Excessive Absence Letter 1 - sent to students who accumulate 7 or more days of absences
3. Excessive Absence Letter 2 - sent to students who accumulate 10 or more days of absences
4. Excessive Absence Letter 3 - sent to students who accumulate 14 or more days of absences
5. Conference Summons - follows letter 3 and requires the parent to attend a meeting to develop an attendance intervention plan.
6. Citation Notification – delivered by Law Enforcement/Administrator/Certified Mail to parent whose student has exceeded 17 days of absences and has not cooperated with the school on a developed attendance intervention plan designed to support their child's regular school attendance
7. Notification of Truancy - for any student with 4 or more unverified days of absence within a four week period

Any day (or in the case of older students, period) that a student is not present for instruction or is not involved with a school sponsored activity (field trips, band, athletics, etc) is tracked by the A2A system. This also includes absences that have been verified by the parent such as vacations, or college visitation.

Tardies: All students are expected to be at school and in class when the school day begins. If students arrive late to school, they must check in at the office before attending class (with a note from home). **Excessive tardies may lead to disciplinary action.** Students must be in attendance every period in order to participate in after-school activities, athletic events, 8th grade ceremonies, fun days, etc., unless excused by the administration. Students must be in attendance every period the entire year in order to receive a perfect attendance award. Referrals for the Tardies during a 9 week period:

- | | |
|-----------|---|
| 4 tardies | warning and a parent contact |
| 5 tardies | 1 day lunch detention and a parent contact |
| 6 tardies | 2 days lunch detention and a parent contact |
| 7 tardies | 3 days lunch detention and a phone call home, put on contract |
| 8 tardies | 1 day in school suspension |

ATTENDANCE AWARDS

Awards will be presented at both middle schools to students who meet the following criteria:

- * **Perfect Attendance:** No absences, no tardies, and no early dismissals
- * **Outstanding Attendance:** .5 - 2 absences, no more than 4 tardies and/or early dismissals

CELL PHONES

Cell phones and other electronic devices are not permitted to be displayed, used, or viewed in any classrooms and/or during instructional time for any reason. The phrase "Off and away is OK" will be used to depict any cell phones on a person. Responsible use of cell phones is allowed before and after school only.

Students are encouraged to leave cell phones at home to minimize classroom distractions and disruptions and to avoid incidents of loss and/or theft. District #7 is NOT responsible for any lost, stolen or damaged personal items.

Students are not permitted to use cell phones to take pictures or video at any time for any reason. Students that do so will face disciplinary consequences and may also be referred to Law Enforcement. **Students that display, use or view their cell phones or other electronic devices (including headphones) in violation of the above rules for any reason, are, in essence, giving ANY staff member permission to confiscate it.**

- | | |
|-------------------------|--|
| 1 st offense | Student surrenders phone or electronic device and may retrieve it at the end of the school day and a warning that additional offenses will result in more serious consequences. |
| 2 nd offense | Student surrenders phone or electronic device and student is assigned a detention. Phone will be returned at the end of the day |
| 3 rd offense | Student surrenders phone or electronic device and, because of the repeated nature of these cell phone violations, students may now be considered defiant and will be disciplined as such. Parents will have to come to the school to retrieve the phone. |

Students that refuse to surrender their phone to a staff member when they are in violation of the above rules, will be subject to serious discipline including possible suspension or expulsion for defiance and insubordination.

CHANGE OF ADDRESS/TELEPHONE/EMAIL

It is **very important** to maintain an up-to-date address, telephone number, and email on file for each student. Notify the school **immediately** if you have a change during the school year

COUNSELING SERVICES

School counselors are available to talk with students about challenges they might be facing. Students may request an appointment with a counselor, or may be referred by a parent or teacher. The counselors see students individually, and in small group settings. Parents and students are encouraged to contact the counseling center for assistance with issues such as: Schedule changes, progress reports, classroom assistance, standardized testing, friendship problems, conflict resolution, peer pressure, bullying/Harassment, anxiety, grief and loss and emotional difficulties. The counseling center also provides referrals, helping to connect student and families with appropriate support systems in our community.

DIRECTORY INFORMATION

Grants Pass School District No. 7 holds all information about students as being confidential except for "Directory Information." This includes student/parent's legal name, address, telephone listing, electronic address, date and place of birth, student's photograph, participation in officially recognized activities, weight and height of athletic team members, dates of attendance, grade level, dates entered and graduated from Grants Pass School District schools, degrees, honors, or awards received, and most recent previous school or program attended. Directory information considered by the district to be detrimental will not be released. Requests for directory information to be used for commercial solicitations will be considered detrimental and denied. Except for parent class list or school support group (PTA, Booster Club etc.) group contact list requests, group or comprehensive directory information requests for contact information for all students in the District, a school or a grade level will be limited to students' mailing addresses only. At no point will a student's social security number or student identification number be considered directory information. The district shall not, in accordance with state law, disclose personal information for the purpose of enforcement of federal immigration laws.

Directory information will be released upon request to the news media and can be used for student directories, District web pages, sports programs, or activity programs unless otherwise requested by the parents. By law, the district must release secondary students' names, addresses and telephone numbers to military recruiters and/or institutions of higher education, unless parents or eligible students request the district withhold this information. Objections to releasing part or all of the Grants Pass School District directory information must be in writing and directed to the principal of the student's school within 15 days of annual public notice.

DRESS CODE

Dress and appearance must be clean and not cause health or safety problems. For the health and safety of students, shoes must be worn at all times. Dress and appearance must be such that it will not disrupt the educational process. Students participating in extracurricular, special activities and some special classes shall dress and groom themselves as required by the instructor and with the approval of the administration. (Board policy: JFCA)

Students may be directed by any staff member to change their dress or grooming. Any member of the faculty or staff is responsible to refer a student to the Dean of Students for disciplinary action where a student's dress continues to be inappropriate or if the student defies the staff request to change the offending clothing. Administration and staff will make the final determination of whether or not clothing is appropriate.

Allowable Dress & Grooming

- Students must wear clothing including both a shirt with pants or skirt, or the equivalent and shoes.
- Shirts and dresses must have fabric in the front, back and on the sides to their underarms and there must not be any skin showing between shirt, pants, skirts or shorts.
- Clothing must cover undergarments whether the student is standing or sitting.
- Fabric must cover all private parts whether the student is standing or sitting and must not be see-through.
- Clothing must be suitable for all scheduled classroom activities including physical education, science labs, and other activities where unique hazards exist.
- Specialized courses may require specialized attire, such as sports uniforms or safety gear. PE uniforms are required in middle school and high school. If a student is unable to dress for PE because they are ill or injured (for a short period of time), a parent note will excuse the non-dress. Non-dress due to illness or injury for more than three days will require a doctor's note.

Non-Allowable Dress & Grooming

- Hats and hoodies are not allowed
- Clothing may not depict, advertise, reference or advocate the use of alcohol, tobacco, marijuana or other controlled substances.
- Clothing may not depict or reference pornography, nudity or sexual acts.
- Clothing may not use, reference or depict hate speech targeting groups based on race, ethnicity, gender, sexual orientation, gender identity, religious affiliation or any other groups.
- Clothing must not depict, advocate or reference violence or violent acts and must not threaten the health or safety of any other student or staff. This includes ANY form of gang clothing.
- Hairstyles that obstruct students from seeing the classroom teacher or distract from classroom instruction are prohibited. This may also include theatrical clothing or costumes

Students who continue to dress inappropriately after being warned and/or disciplined will be considered insubordinate, which may lead to more serious consequences up to and including expulsion.

Administration reserves the right to change or modify this dress code language throughout the school year as trends or styles change.

EMERGENCY DRILLS

Students and staff shall participate in emergency drills and/or rapid dismissal for fire, earthquake or other drills during the school year as required by law. (Board policy EBCB)

Students are to remain with their class during the drills. In the event of an emergency, the school may go into a lock down situation. Students in class are to remain in class. If outside a classroom, they are to proceed to the nearest classroom and remain there until released by school administrators or law enforcement officials. During both drills and emergency situations, students are to follow directions of staff or law enforcement officials quickly, quietly and in an orderly manner.

EMERGENCY MEDICAL TREATMENT

Students who become ill or are injured at school must notify their teachers or other staff members as soon as possible. In the case of a serious illness or injury, the school shall attempt to notify parents according to information provided on emergency forms submitted by parents to the school. **Parents are encouraged to update this information as often as necessary.** If students are too ill to remain in school, they will be released to their parents or to another person as directed by parents on the students' emergency forms. School staff will administer emergency or minor first aid if possible. The school will contact emergency medical personnel, if necessary, and will attempt to notify the student's parents whenever the student has been transported for treatment.

EMERGENCY SCHOOL CLOSURE INFORMATION

During times of inclement weather when the possibility of school closure exists, please listen to KAJO (AM 1270) or KLDL (FM 98.3). As soon as a decision of closure is made, it is phoned immediately to the radio station. Please note that radio stations KAJO and KLDL are our primary contacts in emergency closure situations. We will also contact the following radio and television stations.

Radio Stations

KCMX 580 AM	779-1550
KCNA 102.7 FM	474-7564
KROG 105.1	770-5902
KRRM 94.7 FM	479-6497
KRWQ 100 FM	474-3026
KSOR 930 AM	552-6301
KTMT 92.1 FM	773-1193

Television Stations

KOBI Ch. 5	779-5555
KTVL Ch. 10	773-7378
KDRV Ch. 12	779-9755

Emergency closure information will also be posted on district website (www.grantspass.k12.or.us)

END OF YEAR ACTIVITIES

Students may lose end of the year activities for behavioral issues. This includes but is not limited to the 8th grade dance, play day activities, and field trips.

FAMILY EDUCATION RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents and students who are 18 years of age or older ("eligible students") and currently in attendance within schools in the district, certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days after the day the school receives a request for access. Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the records they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students who wish to ask the school to amend a record should write the school principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to provide written consent before the school discloses personally identifiable information (PII) from the student's education records, except to the extent that FERPA authorizes disclosure without consent. Identifiable information, aka directory information, is defined as information contained in a student's education record that generally would not be considered harmful or an invasion of privacy if disclosed. This could include:
 - a. Name, address, telephone listing, electronic mail address, date and place of birth, dates of attendance, and grade level;
 - b. Participation in officially recognized activities and sports, weight and height of members of athletic teams;

- c. Major field of study, degrees, honors, and awards received;
- d. The most recent school attended

Parents and eligible students have the right to opt out of disclosure of directory information annually by submitting a written request to the building principal. Disclosure without consent may be made to a school official who has a legitimate educational interest. A school official is a person employed by the school district as an administrator, supervisor, instructor, or support staff person (including health or medical staff and law enforcement personnel), a person serving on the School Board, a person or company with whom the school has contracted as its agent to provide a service instead of using its own employees or officials, a parent or student serving on an official committee such as a disciplinary committee or assisting another school official in performing his/her tasks. A school official has a legitimate educational interest if the official needs to review an educational record in order to perform his/her professional responsibility. Parents and eligible students may request, in writing, a copy of a student's education records. The district may recover a fee for providing a copy of the records, but only for the actual cost of reproducing the record. Copies of test protocols and other documents described in ORS 192.501 (4) shall not be provided. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel) or a person serving on the school board. A school official also may include a volunteer or contractor outside of the school who performs an institutional service or function for which the school would otherwise use its own employees and who is under the direct control of the school with respect to the use and maintenance of PII from education records, such as an attorney, auditor, medical consultant, or therapist; a parent or student volunteering to serve on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the school discloses education records without consent to officials of another school district or postsecondary institution in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the school to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202. FERPA permits the disclosure of PII from students' education records, without consent of the parent or eligible student, if the disclosure meets certain conditions found in § 99.31 of the FERPA regulations. Except for disclosures to school officials, disclosures related to some judicial orders or lawfully issued subpoenas, disclosures of directory information, and disclosures to the parent or eligible student, § 99.32 of the FERPA regulations requires the school to record the disclosure.
 - To authorized representatives of the U. S. Comptroller General, the U. S. Attorney General, the U.S. Secretary of Education, or State and local educational authorities, such as the State educational agency (SEA) in the parent or eligible student's State. Disclosures under this provision may be made, subject to the requirements of § 99.35, in connection with an audit or evaluation of Federal- or State-supported education programs, or for the enforcement of or compliance with Federal legal requirements that relate to those programs. These entities may make further disclosures of PII to outside entities that are designated by them as their authorized representatives to conduct any audit, evaluation, or enforcement or compliance

- activity on their behalf. (§§ 99.31(a)(3) and 99.35)
- In connection with financial aid for which the student has applied or which the student has received, if the information is necessary to determine eligibility for the aid, determine the amount of the aid, determine the conditions of the aid, or enforce the terms and conditions of the aid. (§ 99.31(a)(4))
 - To State and local officials or authorities to whom information is specifically allowed to be reported or disclosed by a State statute that concerns the juvenile justice system and the system's ability to effectively serve, prior to adjudication, the student whose records were released, subject to § 99.38. (§ 99.31(a)(5))
 - To organizations conducting studies for, or on behalf of, the school, in order to: (a) develop, validate, or administer predictive tests; (b) administer student aid programs; or (c) improve instruction. (§ 99.31(a)(6))
 - To accrediting organizations to carry out their accrediting functions. (§ 99.31(a)(7))
 - To parents of an eligible student if the student is a dependent for IRS tax purposes. (§ 99.31(a)(8))

FEES

In most instances, there will be no class fees; however, due to the nature of some classes where students work on individual projects, fees may be charged for material and/or supplies. In accordance with the law and with Board policy, the district shall withhold the grade reports, diploma and records of any student or former student who owes \$50 or more. Such records may also be withheld for any student or former student who owes less than \$50. Documents withheld will be released upon payment of the debt.

FIELD TRIPS

Field trips may be scheduled for educational, cultural or other extracurricular purposes. All students are considered to be "in school" while participating in district-sponsored field trips. This means students are subject to the school's student conduct rules, applicable Board policy and such other rules as may be deemed appropriate by the field trip supervisor.

FLAG SALUTE

In accordance with House Bill 2384: Students are provided the opportunity to salute the US Flag at least once a week. Students who don't participate in the salute must maintain a respectful silence during the salute.

FOOD AND DRINK

Students are expected to eat lunch and snacks in designated areas. Students should only store food and drinks in their lockers in sealed containers. The cafeteria and picnic table areas are the primary designated areas for food and drinks. There is to be no food or beverages in the hall.

FREE MEAL PROGRAM

The district participates in the Community Provision Eligibility program as well as the National School Lunch and School Breakfast programs, and offers free meals to all students in Grants Pass School District. Breakfast and lunch are served daily.

GRADE REPORTS/PROGRESS REPORTS/CONFERENCES

Student grades, progress reports, and absence records will be issued to parents at least six times per year. Letter grades will be used and will reflect a student's knowledge and skills based on proficiency levels on the academic content standards. Some courses are graded pass/no pass. Progress reports will be issued at the 6th and 12th week of the semester. Quarter grades will be reported for some courses. Semester grades will be issued in January and June.

Grading scales will be based on Mastery (A), Approaching Mastery (B), Proficient (C), and not proficient (F). Some classes may be pass/no pass as determined by the teacher. The School will report the student's progress to the student and parent when the student's performance is in danger of not being proficient. There are fall and spring conferences. The district encourages students or parents in need of additional information or with questions or concerns to confer with the appropriate teacher, counselor, or principal.

Parents who wish to confer with a teacher may e-mail the teacher, call the office for an appointment before or after school, or request that the teacher call to arrange a mutually convenient time.

Teachers may request a conference with parents:

- If students are not maintaining passing grades or achieving the expected level of performance,
- If students are not maintaining behavior expectations, or
- In any other case the teacher considers necessary.

We feel it is important that teachers have accurate knowledge of student achievement in order to assess students' needs and growth. We believe a sharing of information among parent, teacher and student is essential. Parents may be notified of their student's academic progress, performance, attitude, absenteeism and misconduct.

Parents will be informed regularly, of their student's progress in school. Parents will be alerted and conferred with as soon as possible when a student's performance or attitude becomes unsatisfactory or shows marked or sudden deterioration. The administration may elect to utilize formal parent conferences in lieu of, or in addition to, other forms of progress reporting; (Board policy: IK)

HALLWAYS

Hall passes are required when students are out of their classrooms during class time. The teacher in charge must issue these passes. Office passes are sent from the office to request students to see the principal, assistant principal, counselor, or front office personnel. Students must have either a hall pass signed by their teacher or an office pass to be out of class. Being without a pass may result in disciplinary action.

HEALTH PROTOCOL INFORMATION

If your child has a chronic health condition that may require school staffs attention, i.e. a special health procedure/protocol while at school, or special training of staff in order for your child to safely attend school, the school will need health protocols completed. An initial protocol may be completed and used for the duration of their attendance in the Grants Pass School District #7 Schools. However, the annual update for returning students on the registration form must be signed to confirm there are no changes in your child's health protocol. If you would like to talk to the school district nurse regarding your child's health protocol, please ask the school office to notify the nurse.

HEALTH ROOM

The health room is available to students for an emergency. When a student is sick and is unable to return to class after one class period, parents may be contacted to pick up the student.

HEALTH SCREENINGS

Grants Pass School District #7 holds annual screenings for vision, hearing and dental health. These screenings are typically in the fall but scheduled individually at each site. Please contact your school office if you have questions about these screenings.

HOMEWORK

Homework is important. It is an extension of the learning that takes place in school. Homework can provide practice and drill that reinforces classroom learning and can provide opportunities for independent study, research, and creative thinking. Parents can help by arranging a quiet, comfortable place for the students to work and by seeing that assignments are completed.

If your child is absent from school due to illness or suspension, we will allow him/her the amount of days they were absent, plus one, to turn their work in for full credit. If your child is going to be absent for more than 5 days, please contact his/her teachers for missing assignments.

HONOR ROLL

Grants Pass School District recognizes outstanding achievement in academics by publishing its middle school Honor Roll at the end of each semester. The following three categories of GPA are identified: 4.0, 3.5 - 3.99, and 3.25 - 3.49. Only letter grades are factored into the GPA calculation and a student must have a minimum of five graded classes to be included in the calculation.

IMMUNIZATIONS/COMMUNICABLE DISEASE

Parents of a student with a communicable or contagious disease are asked to telephone the office, so that other students who have been exposed to the disease can be alerted. Students with any communicable diseases are not allowed to come to school while the disease is contagious. The district may, for the protection of both the infected student and the exposed student, provide an educational program in an alternative setting. Parents with questions should contact the school office.

Students must be fully immunized against certain diseases or must present a certificate or statement that, for medical or religious reasons, the student should not be immunized. Proof of immunizations may be personal records from a licensed physician or public health clinic.

Students not in compliance with Oregon statutes and rules related to immunization may be excluded from school until such time as they have met immunization requirements. Parents will be notified of the reason for the exclusion. A hearing will be provided upon request.

The State of Oregon requires that students have Diphtheria/Tetanus, Polio, MMR, Hepatitis B and Varicella or an approximate date when the student had chicken pox. Bring proof of any updates of your immunizations to the school office as soon as possible. If you have any questions, please contact the school office.

Please check to see if your child is in need of their immunizations. Oregon requires us to exclude your student from school as of February (the exact date is announced each year) until proof of immunizations is provided. Your doctor's office and the Josephine County Health Department do not send individual student immunization updates to us. This is a responsibility of the Parents or Guardian. Please do not send immunization records to school with your student. Parents must bring in immunization records, as our records require a signature of a parent or a guardian.

INCIDENT REPORTS

Incident Reports are located in the Counseling Center. It is the responsibility of the student and/or parent to pick up the form, fill it out, and return to the Counseling Center. If any report is filed falsely, there may be consequences.

INSURANCE

At the beginning and throughout the school year, the district will make available to students and parents a low cost student accident insurance policy. Parents are responsible for paying premiums (if coverage is desired) and for submitting claims. The district shall not be responsible for costs for treating injuries or assume liability for any other costs associated with an injury when the accident occurs under normal school activities.

LIBRARY/TEXTBOOKS

We welcome those who wish to read for pleasure, look through materials and/or those wishing to study. The book catalog and on-line magazine databases are available on library computers. However, students are not allowed open Internet access and should not use library computers for general Internet searching. All students attending middle school are responsible for all books and related instructional materials issued to them. Students who lose, or in any way damage books, or materials are required to pay for them. Further checkouts may be affected until the overdue materials are returned or paid for.

LOCKERS

The office assigns lockers. Students must not give out their combinations to anyone. They are responsible for the care, cleanliness (no stickers) and security of their lockers. Students have full responsibility for the security of lockers and are responsible for making certain they are locked and that the combinations are not available to others. Consequences may result if students give out locker combinations.

Students' belongings must be stored in their lockers. Binders, backpacks, purses left unattended in the hallway or in classroom areas may result in disciplinary action. **Valuables should never be stored in the student's lockers.**

- a. Routine Inspection of District Property Assigned to Students
- b. Lockers, desks and other storage areas provided by the school and assigned to a particular student(s) are the property of the district, remain in the possession of the district and are under the control of the building principal.
- c. Students may use district-owned storage areas for the limited purpose of temporarily keeping items needed for attendance and participation in school instructional and activity programs only. No other purpose is permitted.
- d. Students shall be provided notification that district-owned storage areas assigned to students are

subject to routine inspection without prior notice for the following reasons:

1. Ensure that no item which is prohibited on district premises is present;
2. Ensure proper sanitation;
3. Ensure mechanical condition and safety;
4. Reclaim overdue library books, texts or other instructional materials, property or equipment belonging to the district. (Board Policy: JFG-AR)

LOST AND FOUND

Any articles found in the school or on district grounds should be turned in to the school office. Unclaimed articles will be disposed of at the end of each quarter. Loss or suspected theft of personal or district property should be reported to the school office. Check in the front office for the location of the lost and found.

MEDICATION

To help insure the safety of all students and by state law, all medications, including over-the-counter (Tylenol, aspirin, cold medicine, etc.) and prescription medications must be checked in, secured, and will be distributed through the front office. Parents need to complete a medication form to allow school staff to provide this to students.

When a student must take prescription medicine at school, the following steps must be followed:

1. The parent/guardian must bring the medicine, in person, to the office. It may **not** be sent with the student. Additionally, the parent/guardian must pick up the container when the child has completed the course of medication. The medicine must be in its original prescription container. The parent must complete the appropriate form with instructions/permission for the school to administer the medication.
2. The parent must inform the school, in writing, of any changes in medication instructions. If the student needs to take a non-prescription medication at school, the same 4 steps above need to be followed, including the medication being in the original purchased container.
3. At no time may any students be in possession of either prescription or non-prescription medications while at school. All medications must be administered through the office, following the procedure explained above. The only exceptions to this policy are students who must have inhalers, insulin, and epinephrine (bee sting) medications with them because of life-threatening conditions. The office must be notified if a student is in this category. Some students may be allowed to self-medicate according to board policy JHCD-AR.

Office personnel are required by Board Policy to follow these steps, and they do not have the authority to handle student medication in any other way.

Students in possession or under the influence of prescription medication on campus that have not followed the medication policy may be disciplined under the District #7 drug and alcohol policy. Students selling, distributing or arranging the distribution or sale of prescription medication on campus will be suspended for 10 days pending an expulsion hearing. These students may also be referred to law enforcement officials.

MODIFIED DIPLOMA

Oregon law (OAR 581-022-1134) requires that parents of students who will enter 9th grade after July 1, 2009, be notified of the availability of a modified high school diploma. The modified high school diploma is available for students who have a documented history of an inability to maintain grade level achievement due to significant learning and instructional barriers inherent in the student or a documented history of a medical condition that

creates a barrier to achievement. A determination that a student will be working toward a modified diploma may be made **by the school team** no earlier than 6th grade and no later than two years before the student's anticipated graduation date unless a change has occurred in the student's documented history. A decision to work toward a modified diploma may be changed **by the school team**.

A modified diploma is based on attaining 24 credits, just like a standard diploma. However, the courses that constitute a modified diploma are different. To earn a modified diploma, a student must complete the following credits:

- Language arts/English – 3
- Math – 2
- Science – 2
- Social Studies – 2
- Health – 1
- PE – 1
- Career technical Education or the Arts or Second Language – 1
- To be determined with the student – 12

If you have questions regarding the modified diploma for your child, please contact your building administrator.

OFF-CAMPUS ACTIVITIES

Off-campus activities that violate the student behavior expectations of the District may also be the basis for discipline if they have the potential to disrupt or impact the safe and efficient operation of the school. It is the responsibility of the school to ensure the emotional and physical safety of all students. Should unacceptable behavior take place off-campus that directly impacts students and / or the learning environment on campus, students may be subject to appropriate disciplinary action by school administration.

School District 7 has authority and control over a student from the point of leaving home until such time they return home during a regular school day, at any school-related activity regardless of time or location and while being transported in district provided transportation.

PARENT ACCESS IN POWER SCHOOL

To stay current with your child's academic success please use Power School Parent Access, which the Counseling Center has information on how to sign up for this service.

Parent Access is a web based home-to-school collaboration system linking parents and schools via the internet. Using a computer, a password and the internet, parents are able to check their children's latest grades and homework assignments 24 hours a day. Teachers make every attempt possible to update PowerSchool in a timely manner. However, teachers may need up to two weeks to grade assignments and get them entered into the program.

To sign up for Power School Parent Access, go to the district's web page www.grantspass.k12.or.us and click on the Parents tab. Other information such as teacher's lesson plans is available through the school's web page.

PARENT COMPLAINTS

Public complaints will be handled and resolved as close to their origin as possible. The Board of Education advises that the proper channeling of complaints occur in the following order:

- 1st: Staff Member - Those not resolved at the staff level must be put in writing to the building principal.
- 2nd: School Principal (or designee)
- 3rd: Superintendent (or designee)
- 4th: Board of Education

If a complaint is made without going through the proper channels, it will be referred back to school administration for study and possible solution. If the complaint is made about an employee, the individual will be informed of the complaint and given opportunity for explanation and comment. (Board policy: KL)

PARENT INVOLVEMENT/VOLUNTEERS

We encourage and support parent and volunteer involvement at any school in Grants Pass School District 7. District policies require the need for a background check on all individuals wishing to volunteer in our schools. Please contact the Counseling Department for volunteer opportunities. D7 pays for volunteer checks in the Oregon system. Volunteers who have lived out of state are responsible for providing or paying for background checks from other states.

PERSONAL/VALUABLE ITEMS

Students choosing to bring personal or valuable items to school, do so at their own risk. We cannot guarantee the safety and security of such items and therefore discourage students from bringing personal or valuable items to school. Backpacks, purses, etc. must remain in the student's locker during school hours. Items causing a distraction in the classroom or school setting may be removed at the discretion of school administration.

PHYSICAL RESTRAINT AND SECLUSION

Under Oregon Administrative Rule ORS.326.051, school districts must prepare an annual report detailing the use of physical restraint and seclusion for the preceding year. Parents and guardians of students shall be advised at least once each school year about how to access the report. The required notification appears in our school newsletters and is also available at our school and district offices. For additional information, please contact the Special Services Department or refer to the Oregon Department of Education website at www.ode.state.or.us. The GPSD annual report for the preceding year is available via the district website.

POSITIVE BEHAVIOR INTERVENTION SUPPORT (PBIS)

The Positive Behavior and Intervention Support (PBIS) mission of Grants Pass School Dist #7 is to foster a learning environment in which all students have an opportunity to be connected to the educational environment of our schools. To accomplish this mission, we will establish a consistent, common expectation of student behaviors that are taught and recognized by a system that moves students from external to internal motivations. As proclaimed by the school board in the fall of 2008, "WE ARE GP" is the officially adopted motto as a reflection of the school community of Grants Pass School Dist. #7.

“We Are GP” – Guiding Principles

- We will create a school climate where everyone feels wanted, welcome, included and important.
- We are committed to serving and acknowledging ALL students, even the most challenging, by recognizing when they are persons of good character.
- We believe all school staff share in the roles and responsibilities of the development of building-level PBIS plans, including participation in professional development opportunities for PBIS.
- We are committed to teaching, re-teaching, and modeling school-wide expectations in a positive and consistent manner.
- We will develop systems to document and track behavioral information, creating data that is utilized to inform decision-making, policy and procedural changes, and identify necessary student interventions.
- We are committed to increasing the ratio of positive to negative interactions while decreasing the use of punitive and exclusionary discipline, focusing on strategies that truly change behavior.

PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)

PPRA affords parents certain rights regarding our conduct of surveys, collection and use of information for marketing purposes, and certain physical exams. These include the right to:

- A. Consent before students are required to submit to a survey that concerns one or more of the following protected areas (“protected information survey”) if the survey is funded in whole or in part by a program of the U.S. Department of Education (ED)–
 1. Political affiliations or beliefs of the student or student’s parent;
 2. Mental or psychological problems of the student or student’s family;
 3. Sex behavior or attitudes;
 4. Illegal, anti-social, self-incriminating, or demeaning behavior;
 5. Critical appraisals of others with whom respondents have close family relationships;
 6. Legally recognized privileged relationships, such as with lawyers, doctors, or ministers;
 7. Religious practices, affiliations, or beliefs of the student or parents; or
 8. Income, other than as required by law to determine program eligibility.
- B. Receive notice and an opportunity to opt a student out of –
 1. Any other protected information survey, regardless of funding;
 2. Any non-emergency, invasive physical exam or screening required as a condition of attendance, administered by the school or its agent, and not necessary to protect the immediate health and safety of a student, except for hearing, vision, or scoliosis screenings, or any physical exam or screening permitted or required under State law; and
 3. Activities involving collection, disclosure, or use of personal information obtained from students for marketing or to sell or otherwise distribute the information to others.
- C. Inspect, upon request and before administration or use –
 1. Protected information surveys of students;
 2. Instruments used to collect personal information from students for any of the above marketing, sales, or other distribution purposes; and
 3. Instructional material used as part of the educational curriculum.

These rights transfer from the parents to a student who is 18 years old or an emancipated minor under State law. Grants Pass School District #7 has developed and adopted policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Schools will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Schools will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an

opportunity for the parent to opt his or her child out of participation of the specific activity or survey. Schools will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate dates of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and surveys listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales, or other distribution.
- Administration of any protected information survey not funded in whole or in part by ED.
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW Washington, D.C. 20202

PUBLIC DISPLAY OF AFFECTION

Students shall use good judgment in relationships with each other and shall respect the dignity and rights of others, remembering that others view their actions. Inappropriate behavior will not be tolerated and may lead to disciplinary action. Students have a responsibility to accept adult judgment and reasoning when discussing appropriate relationships. Students will not participate in public displays of affection: prolonged hugging, handholding, linking arms, kissing, etc. A "Hug and Release" between students will be deemed acceptable and is at the discretion of adult staff members.

RELEASE OF RECORDS

Student records will be maintained by Grants Pass School District No. 7 for the benefit of the student. They will be used to promote the instruction, career development, guidance, and educational progress of the student.

- a. Students' records are available to the teaching staff and designated clerical staff qualified to interpret the records.
- b. If a student's records are to be released as specified in Oregon law, the student and/or his/her representative will be notified and will have an opportunity to be present at the reading and interpretation of records.
- c. Oregon law requires that "release of student records for use in any preceding, civil or criminal, in any court of this state shall be made only by the superintendent or his/her appointed representative, or with the consent of the student or juvenile so conflicting or to whom such records relate. If the student is 18 years of age or over or if the person is a minor with the consent of his/her parent or legal guardian, release shall be made only in the presence of an individual qualified to explain or interpret the records."
- d. All student records shall be periodically revised and irrelevant material discarded and the records updated. Behavior records will be destroyed in accordance with Oregon Administrative Rules.
- e. The policies governing student records can be located in the Grants Pass School District No. 7 policy book. Board policies are available online.

Non-Custodial Parent Rights: Federal and state laws insure the non-custodial parent's right to consult with school staff and to review educational records unless there is a court document that specifically revokes these rights. Federal law gives schools 45 days to provide the records. In addition, non-custodial parents can receive a copy of the student's report card by contacting the front office with mailing information. When requesting records, non-custodial parents should be prepared to show picture identification and a document that validates

that he/she is the child's parent.

SCHEDULE CHANGES

Please contact the Counseling Center for any schedule changes requested after the start of the school year. Schedule changes are generally not allowed after the first week in the semester. Requests can be made through the Schedule Change Request Form. Administrative approval is required.

SCHOOL NURSE

Grants Pass School Dist #7 employs a health nurse that visits the school on a routine basis for approximately 3 hours per week. The nurse is available to consult re: student health needs that may impact their educational program. Students with severe allergies, diabetes or other health needs requiring staff training will need to have protocols completed by the parent/guardian and the doctor. The nurse may be contacted through the school office. See Health Information Protocol for more information.

SEARCH AND SEIZURE

Lockers, desks and other storage areas provided by the school and assigned to a student (s) are the property of the district. Students may use these storage areas for the limited purpose of temporarily keeping items needed for attendance and participation in school instructional and activity programs only. When a district official has reasonable suspicion to believe that evidence of a violation of law, Board policy, administrative regulation or school rule is present in a particular district-owned storage area assigned to a student, or the clothing or personal property of a student, the official has the option of making a search or asking the student to voluntarily provide the evidence sought. If the student refuses, the official may search (using the safest and least intrusive methods) or elect to contact the student's parents or law enforcement officials to assist with the search.

A district official may also make a search if there is knowledge that either an emergency or dangerous circumstance exists, or it is necessary to protect the safety of any person or property.

The use of drug-detection dogs and metal detectors (or similar detection devices) may be used when the superintendent or designee determines that there is a need.

Possession of unauthorized, illegal, unhealthy or unsafe material may result in seizure of the material, student discipline and notification of law enforcement officials as appropriate or required by law or district policy. (Board Policy JFG and JFG-AR)

SPECIAL SERVICES

English Language Learners: Students who have limited or no English language skills are provided appropriate instructional assistance in addition to receiving regular classroom instruction. Students requiring this type of program will be transported to North Middle School.

Special Education: The special education program is designed especially for children needing instruction or care beyond the typical education services offered in our school. Educational assessment services are available through this program in order to identify children who may require additional educational assistance in and out of the regular classroom. From the assessment results, an Individual Education Program (I.E.P.) is designed for each qualifying child and is directed by a teacher trained to teach children with special learning needs. More information can be obtained from the Special Services Department at 541-474-5706.

Speech Therapist: A speech therapist visits the school on a regular basis. Students who are referred for services may work with the therapist on a set schedule. If a parent feels their child may need help in the area of speech development, the parent should contact the child's teacher to see about obtaining an evaluation from the therapist.

Talent and Gifted: The Grants Pass School District complies with the Oregon Talented and Gifted (TAG) Education Act and its administrative rules. These rules apply to all eligible students in our school. Students who test at or above the 97th percentile on specially selected tests may be eligible for Grants Pass School District's TAG Program. Here they will receive special guidance to fulfill their potential, through compaction and/or acceleration of the curriculum, as well as enriching activities. These students learn at a faster rate, at more sophisticated level or learn in a different manner. Many TAG students have creative and energetic ideas but lack some of the necessary skills to develop projects that measure up to a high level of competence. The TAG program is designed to fit these needs. Students can be considered for the TAG program through teacher, parent, or self-nomination or may be considered based on assessment results. For questions concerning the district's Talented and Gifted program, you can call the Director of Elementary Education at 541-474-5700.

STUDENT DISMISSAL

Students may be released to either biological parent, whether custodial or noncustodial, upon request unless the district has been served a certified copy of a court restraining order to the contrary.

Students will not be released to a family member or family friend unless the parent listed the individual on the student's Emergency Contact form.

STUDENT COMPLAINTS

It is the district's philosophy that students have an inherent right to express their personal concerns.

Students may lodge a complaint against another student for harassing, bullying, intimidating, or threatening behavior or conduct by completing and submitting an Incident Report Form to the administration. This form will initiate an investigation to determine the facts of the incident and discipline may be administered as a result. The Incident Report Form is located in the front office or Counseling Center. (Board Policy: JFH)

Students who have a concern with a teacher are strongly encouraged to discuss their concern with that specific teacher. If the matter is not resolved, the student is encouraged to discuss with their parent the concerns they have and if the parent believes it is in their student's best interest to become involved, he/she should then follow the Parent Complaint process outlined above. Whenever possible, students are always encouraged to solve as many of their own problems as feasible. (Board Policy: JFCF-AR)

STUDENT IDENTIFICATION CARDS

Student ID cards are issued at the beginning of each year following fall picture day. These cards include a picture of the student and their six digit ID number. These cards are helpful for obtaining school lunch and may be required to attend various school activities. Replacements are available through the main office for a small fee.

STUDENT ORGANIZATIONS

Student organizations will be encouraged when they meet the criteria of contributing to learning. Such organizations will operate within the framework of the law, Board policy, administrative rules and the parameters of the learning program. When such organizations contribute to the learning environment, their establishment and operation will be facilitated in reasonable ways by district staff and through the use of district resources.

The building principal will develop general guidelines for student organizations. Among other provisions, such guidelines will require the assignment of at least one staff advisor to each student organization and the approval by the Board of any student organization that requires the expenditure of budgeted funds or that may engage in activities of a divisive or controversial nature.

Voluntary student-organized clubs not directly related to the instructional program may not meet on school premises during the individual student's instructional time pursuant to the provisions of the Equal Access Act and to the terms of this policy. (Board Policy: IGDA)

STUDENT RECOGNITION

Student recognition programs for excellence in academics, citizenship, attendance, and athletics are established at each middle school.

STUDENT RECORDS

It is the policy of the district to keep student records to conform to state and federal law and regulations. Records requested by another school district to determine a student's appropriate placement may not be withheld. The district may withhold grade reports, diploma or other records of student who owe fees, fines or damages until those paid.

The district will give full rights to education records to either parent, unless the district has been provided legal evidence that specifically revokes these rights. However, once the student reaches age 18, those rights transfer to the student. (Board policy: JO)

STUDENT RIGHTS AND RESPONSIBILITIES

Student's rights and responsibilities include the following:

Civil Rights – including the right to equal educational opportunity and freedom from discrimination, the responsibility not to discriminate against others;

1. The right to attend free public schools, the responsibility to attend school regularly and to observe

- school rules essential for permitting others to learn at school;
2. The right to due process of law with respect to suspensions, expulsions and decisions which the students believe injure his/her rights;
 3. The right to free inquiry and expression, the responsibility to observe reasonable rules regarding these rights;
 4. The right to assemble informally, the responsibility to not disrupt the orderly operation of the educational process, nor infringe upon the rights of others;
 5. The right to privacy, which includes privacy in respect to the student's educational records;
 6. The right to know the behavior standards expected, and the responsibility to know the consequences of misbehavior.
 7. The right to an engaging education, yet responsible for your own attendance and the submission of any and or all assigned work.
 8. Students have the right to know the standards of behavior that are expected of them as well as to know the consequences of misbehavior. Students' rights and responsibilities, including standards of conduct, will be made available to students and their parents through information distributed annually.

Freedom of Speech and Assembly

- A. Students may verbally express their personal opinions, but these opinions shall not be allowed to interfere with the rights of others to express themselves. The use of obscenity, personal attacks, or threats of harm to persons, property or reputation is prohibited.
- B. All student meetings on school property shall function only as part of the normal educational process or as authorized by the principal or his/her duly appointed representative and with a faculty member in attendance.
- C. Students have the freedom to assemble peacefully: however, conducting or participating in any assemblage which interferes with the operation of the school or classroom is prohibited.
- D. Invitations to outside speakers shall be approved by the principal or his/her appointed representative. No speaker who openly and knowingly advocates breaking the law shall be invited to speak.

Right to Petition

Students have the freedom of petition for a change in school policies and regulations. Circulation of such petitions must not interfere with the normal operations of the school or classroom. Such petitions shall be submitted to the building principal. (Board policy: JFI)

Due Process Rights

If it is necessary for students to be disciplined, they are entitled to the following individual rights:

A right to hear the charges against them

A right to give their testimony to the events in question

A right to call witnesses on their behalf

A right to appeal to the principal, superintendent, or superintendent's designee

STUDENTS SUPPORT AND THE INDIVIDUAL INTERVENTION PLANNING TEAM (IIP)

If a student is continually demonstrating poor academic or behavioral habits, they may be referred to the IIP team for consideration of various interventions. This team is comprised of special education teachers, general education teachers, school counselors, administration, and the school psychologist. Referrals to the IIP can be made by any teacher, administrator, or by parents.

SUPERVISION HOURS

Outside doors are locked until 8:15 a.m. (9:15 a.m. on Wednesdays) and students will not be permitted in the building before that time unless under direct supervision of a teacher. Students are supervised outside from 8:15 a.m. - 3:30p.m. each day (9:15-3:30 Wednesdays). Students should not be on school grounds before 8:00 a.m. nor remain on school grounds after 3:30p.m. unless they are under direct supervision of adult staff. Students remaining after school to watch school-sponsored activities must be present at the activity and sitting in the appropriate area.

TECHNOLOGY: ACCEPTABLE USE POLICY

The Technology Acceptable Use Policy (AUP) is signed at the point of registration in Infosnap annually. Parents wishing to review a copy of the AUP may contact the school office. The AUP outlines District policy for the use of technology, including internet-connected computers. Students who do not have a signed AUP are prohibited from using any district technology. Also, failure to follow the guidelines listed in the AUP could lead to the student receiving discipline, up to and including termination of technology privileges, suspension and/or expulsion. Students and parents are expected to read the entire AUP before signing/agreeing to abide by its policies and guidelines. Some of the AUP policies/guidelines include (but are not limited to):

Password Protection

These guidelines are intended for use by all students using the Grants Pass School District No. 7 network. Middle and High School students will have a personal network account with a password that is assigned by the network administrators. Your password allows access to applications, your class work and other files you have saved on the network. This is why password security is so critical.

DO: Refer anyone who demands your password to the Acceptable Use Policy.
Report anyone attempting to get your username and/or password.
Inform your teacher if you suspect an account or password has been compromised
Logout when you are done using a machine you have logged into.

Don't: Access files or applications while using another's login and password.
Write down or store a password on-line or on ANY computer system.
Share a password with anyone except your teachers, school administrators, and IS Department staff.
Use the "Remember Password" feature of applications.

Technology is a growing aspect of the educational experience in Grants Pass School District A code of conduct defines the privileges and responsibilities of every student and parent who will use the facilities. This code of conduct serves as an outline for use of technologies including, but not limited to, personal computers, network facilities, Internet access tools, e-mail, audio/visual equipment, advanced scientific measurement tools and recording devices. It is the desire of the administrators, and all of the staff, that our technology facilities are used for the benefit of all students and faculty. Through the use of these facilities, we believe educational excellence can be promoted throughout the school.

TELEPHONE REQUESTS – FROM PARENTS/GUARDIANS

To help ensure effective communication with your child and to limit the confusion in the main office, we ask that the following guidelines be observed:

- Alternative plans for pick up or transportation need to be in writing (**handwritten note, fax, email**) and taken to the office at the beginning of the day.
- Student reminder messages such as bringing homework home, taking medications, turning in homework, etc, need to be done at home prior to arriving at school.

It is our intent to protect the classroom learning environment and limit interruptions that could be otherwise handled prior to the beginning of classes. We appreciate your help and thoughtfulness on this issue (Personal emergencies are exceptions to these guidelines).

TELEPHONE USE (STUDENT)

Classroom phones are not to be used by students for personal use. In cases of illness or emergency, the student should report to the office to use the phone. In an emergency situation, school phones are made available.

TITLE IX

Grants Pass School district does not discriminate on the basis of race, color, national origin, sex, sexual orientation, religion, disability, or age in its programs and activities, and provides equal access to designated youth groups such as the Boy Scouts. The following person has been designated to handle inquiries regarding discrimination: Dan Huber-Kantola, Director of Human Services, 725 NE Dean Dr., Grants Pass, OR 97526. (541)474-4709 dbkantola@grantspass.k12.or.us

As outlined in Board Policy AC-AR, the following procedure shall be used when filing a complaint:

- Step 1:** Complaints may be oral or in writing and filed with the principal of the building. The building principal will conduct the initial investigation and determine action to be taken, if any, and reply in writing to the complaint within 10 school days of receipt of complaint.
- Step 2:** If the complainant wishes to appeal the decision, he/she may submit a written appeal to the Title IX coordinator within five days after receipt of the building principal's response. The Title IX coordinator will review the principal's decision and may meet with parties involved. Within 10 school days of complaint, the Title IX coordinator will respond in writing to the complainant.
- Step 3:** If the complainant is not satisfied with the decision, a written appeal may be filed with the Board within five school days of receipt of the Title IX Coordinator's response. The Board may decide to hear or deny the request for appeal. The Board may meet with the concerned parties and their representatives. The Board's decision will be final and will include the legal basis for the decision, findings of fact, and conclusion of law. The Board's final decision will be sent to the complainant in writing within 10 days of the meeting.

TRANSPORTATION

School buses are considered an extension of the school and all students will abide by the Rules Governing Pupils Riding School Buses, which are posted on every school bus and as follows:

Rules Governing Students Riding School Buses (State of Oregon Rules: OAR 581-53-010)

1. Students being transported are under authority of the bus driver.
2. Fighting, wrestling or boisterous activity is prohibited on the bus.
3. Students will use the emergency door only in case of emergency.
4. Students will be on time for the bus, both morning and evening.
5. Students will not bring firearms, weapons, potentially hazardous material, or animals (except approved assistance guide animals) on the bus.
6. Students will remain seated while bus is in motion.
7. Students may be assigned seats by the bus driver.
8. When necessary to cross the road, students will cross in front of the bus or as instructed by the bus driver.
9. Students will not extend their hands, arms, or heads through bus windows.
10. Students will have written permission to leave the bus other than at home or school. Students who need to ride a different bus or get off on stop other than at home or school must have oral or written office approval. Parents/guardians must contact the school office ahead of time to make arrangements.
11. Students will converse in normal tones; loud or vulgar language is prohibited.
12. Students will not open or close windows without permission of driver.
13. Students will keep the bus clean, and must refrain from damaging it.
14. Students will be courteous to the driver, to fellow pupils, and passersby.
15. Students who refuse to obey promptly the directions of the driver or refuse to obey regulations may forfeit their privilege to ride on the buses.

(Board Policy: EEACC, EEACC-AR)

Student Conduct on and off D7 School Buses

1. No tobacco products, eating, or drinking will be permitted on the buses at any time.
2. Student should arrive at pick up points at least five minutes prior to the scheduled pick up time and no more than ten minutes prior to the scheduled time of the arrival of the school bus.
3. No students are to load or unload the bus until drivers are present
4. Under no circumstances should a student sit in the bus driver's seat, unless in extreme emergency, i.e. driver outside and the bus begins to roll.
5. All students will enter bus in a single file.
6. Containers of glass, bottles of any kind, jars, etc. are not permitted on the bus. Bugs in any type of container are not allowed.
7. On bus runs, musical instruments, sports equipment, or anything larger than that which cannot be held by the student, will not be allowed. Nothing will be allowed in the aisles or step well of the school bus. Transporting large items is the responsibility of the student or his/her parents.
8. No personal transportation devices (i.e. skateboards, scooters, skates) will be permitted on the buses.
9. Inflated balloons are not permitted on the school bus.
10. Stay away from the bus when it is moving.
11. Buses will wait a maximum of seven minutes after the dismissal of classes.

All students eligible for district-approved student transportation shall receive safety instructions and a code of conduct. Violations of the code of conduct or conduct that jeopardizes the health/safety of self and/or others may result in the loss of district-approved transportation services. Due process shall be applied during discipline procedures and parents, students and/or a representative have the right to appeal. (Board Policy: EEACC, EEACC-AR). **Written permission (handwritten note, fax, email) from a parent must be given to the front office before a student will be allowed to ride home on a bus other than the one assigned.**

VIDEO SURVEILLANCE

The School Board authorizes the use of video surveillance cameras on district property to ensure the health, welfare and safety of all staff, students and visitors to district property, to safeguard district facilities and equipment and to allow greater public access to district facilities. Surveillance cameras may be used in locations, including on school buses, as deemed appropriate by the superintendent.

The District declares that this information is confidential and is not a public record, based on state and federal requirements. The digital recordings may be reviewed by, but not released to, the parent/guardian of specified students if it is used as evidence in the discipline of a student. If the digital recording is shown to a parent/guardian, the district will alter it to protect the identity of other students who were not involved in the incident.

Students or staff in violation of Board policies, administrative regulations, building rules or law shall be subject to appropriate disciplinary action. Others may be referred to law enforcement agencies. Digital recordings may become a part of a student's educational record or a staff member's personnel record and the district shall comply with all applicable state and federal laws related to record maintenance and retention. (Board Policy: ECAC)

VISITOR PASS

We encourage parents and other community members to visit the school and classroom. In order to assure that no unauthorized persons enter the school, all visitors will report to the school office when entering and will receive authorization to visit elsewhere in the building. Any unauthorized person on school property will be reported and asked to leave. Students will not be allowed to bring visitors to school without prior approval from the principal. A visitor may be requested to present photo identification such as a driver's license or identification card. All visitors must check in and out through the office and wear a visitor badge while on campus. **Only those listed on the student contact form will be allowed to visit a student unless arrangements have been made with the office or administration.**

VOLUNTEERS AND PARENT INVOLVEMENT

We encourage and support parent and volunteer involvement at any school in Grants Pass School District 7. District policies require the need for a background check on all individuals wishing to volunteer in our schools. Please contact the Counseling Department for volunteer opportunities.

WHEELED TRANSPORTATION

Bicycle riders must observe safe and lawful practice, and riders under the age of 16 must comply with Oregon helmet laws. Bicycles must be parked in a designated area on school grounds and should be locked. All other forms of wheeled transportation (including but not limited to skateboards, scooters, roller blades, helices, etc.) are not to be ridden anywhere on campus. Upon arrival at school, wheeled transportation must be placed directly in the student's locker or placed in a designated area on school grounds and should be locked. **Skate boards and other forms of wheeled transportation are not allowed on school buses.**

The district assumes no responsibility or liability for loss or damage to bicycles or other forms of wheeled transportation.

SECTION 2: Student Behavior and Code of Conduct

INTRODUCTION

The district expects, encourages, and trusts our students to be safe and make healthy decisions regarding their behavior. When students make poor decisions, there may be interventions and responses to those actions that are age appropriate, consider the student's mental capacity, and the extent practicable, use approaches that are evident to be effective.

This handbook applies to students at all times while there are on Grants Pass School District property, at any school-sponsored activity, including, but not limited to field trips, and while traveling to and from school or any school sponsored event. The District recognizes that some incidents that occur off school grounds may seriously affect school safety and school climate. In those cases, the District may implement intervention and disciplinary responses based on their impact.

The district shall enforce consistently, fairly, and without bias all student conduct policies, administrative regulations, and school rules.

Successful disciplinary practices have the following characteristics:

1. They are explicit, reasonable, and timely.
2. They are logical, fair, consistent, developmentally appropriate and considerate of circumstances.
3. They include a variety of prevention and intervention measures.
4. They provide the opportunity for parent/family and student participation
5. They respond to individual differences among students with insight and sensitivity.
6. They ensure the opportunity for students to obtain an education.
7. They increase the offender's awareness of the impact of his/her behavior and provide an opportunity to take full responsibility for it.
8. They build a sense of community and its capacity for resolving conflict, while maintaining a positive school culture.

LEVELS OF INTERVENTION

Each level of intervention and discipline in this section may include the strategies described below, but is not in any way limited to those strategies or options that are specifically listed. School personnel have the discretion to use interventions and/or discipline that is deemed appropriate to the conduct.

Level 1

Classroom interventions and responses

These interventions aim to teach correct, alternative behavior so students can learn and demonstrate safe and respectful behavior. Teachers are encouraged to try a variety of teaching and classroom management strategies. Sample actions may include:

- Contact parent via telephone, email, etc
- Verbal Correction
- Reminders and redirection
- Written reflection or apology
- Seat change
- Parent or guardian conference

- Daily progress sheet on behavior
- Loss of classroom privileges
- Confiscation of items or devices
- Teacher/student conference

School-based interventions

These interventions often involve support staff, both school-based and within the broader community, and aim to engage the student's support system to ensure successful learning and consistency of interventions and to change the conditions that contribute to the student's inappropriate or disruptive behavior. Sample actions may include:

- Parent or guardian notification
- Mentoring (i.e. Check & Connect, peer, check-in/checkout)
- Community service to school
- Conflict resolution
- Restorative practice strategies
- Short-term behavioral progress reports
- Referral to community organization

Level 2

Intensive support and administrative staff interventions and responses

The aim is to correct the behavior by stressing the seriousness of the behavior while keeping the student in school. Appropriate when supports have been put into place but the behavior has continued to negatively affect the learning environment. Sample actions may include:

- Parent or guardian notification
- Restorative practice strategies
- Loss of privileges
- Community service to school
- Conflict resolution
- Behavior plan
- Peer mediation
- Administrative or administrator designee conference
- Mentoring (i.e. Check & Connect, peer, check-in/checkout)
- Confiscation of items or devices
- Schedule changes (i.e. daily schedule, length of day)
- Referral to counseling
- School team meeting (IIP, student, counselor, school psychologist, family, etc)
- In-school suspension

Level 3

Suspension and referral services

These interventions are appropriate when interventions and supports have been put in place but the behavior is escalating or because of the severity of the behavior. Samples actions may include:

- Parent or guardian notification
- Short-term suspension (1-5 days)
- Restorative practice strategies
- Confiscation of items or devices

- Behavior plan
- Referral to IEP team or 504 team for manifestation determination for students with disabilities
- Revision to IEP or 504 (students with disabilities) as needed
- Schedule changes (i.e. daily schedule, length of day)
- Change of placement
- Referral to counseling
- Referral to community organization (e.g., mentoring programs)
- In-school suspension

Level 4

Extended suspension and referral services

These interventions focus on maintaining the safety of the school community and ending self-destructive and dangerous behavior. These are appropriate when the student’s behavior seriously affects the safety of themselves or others in the school environment. Sample actions may include:

- Parent or guardian notification
- Confiscation of items or devices
- Extended suspension between 6-10 days
- Expulsion recommendation
- Restorative practice strategies
- Referral to IEP team for manifestation determination for student with disabilities
- Revision to IEP to 504 (students with disabilities) as needed
- Behavior plan
- Functional Behavior Assessment
- Alternative educational placement
- Schedule changes (i.e. daily schedule, length of day)
- Referral to counseling (i.e. social emotional, drug and alcohol, groups)
- In-school suspension
- Enrollment contracts (i.e. PEC, CEC)

Level 1	Level 2	Level 3	Level 4	Level 5
Classroom Support and School Based Interventions	Administrative Staff Intervention	Suspension and Referrals	Extended Suspension and Expulsion	Law Enforcement and Public Safety Officer May Be Contacted
Aim is to teach correct and alternative behavior. May or may not involve parent or guardian.	Aim is to correct the behavior by stressing the seriousness of the behavior while keeping the student in school. Appropriate when supports have been put in place but the behavior has continued to negatively affect learning.	Appropriate when interventions and supports have been put in place, but the behavior is escalating/ repeating or because of severity of the behavior.	Appropriate when the student’s behavior seriously affects the safety of themselves or others in the school environment.	Appropriate when situation is deemed dangerous or a law may have been broken.

DEFINITIONS

Aggressive behavior: Verbal or physical behaviors directed toward another person, including but not limited to, kicking, hitting, biting, shoving, tripping, slapping, attempting to injure, or threatening to injure.

Assault, physical: To intentionally, knowingly, or recklessly cause physical injury to another.

Assault, verbal: To place another person in fear of imminent physical injury by word or conduct.

Bullying/Cyberbullying: Unwanted or aggressive behavior that involves a real or perceived power imbalance. The behavior is repeated, or has the potential to be repeated, over time. Cyberbullying is bullying that takes place over digital devices.

Cheating and Plagiarism: The definition of plagiarism is the passing off of the thoughts or work of another as one's own. Plagiarism involves giving the impression that a person has thought, written, or produced something that has, in fact, been borrowed from another.

Cell Phone or Other Electronic Devices including head phones:

- ✓ May be used before or after school.
- ✓ May be used during lunch in designated areas (high school only).
- ✓ May be used during non-instructional time in designated areas (high school only).
- ✓ May not be used during instructional classroom time, including passing periods, assemblies, pep rallies, and any other activity which takes place during the regularly scheduled classroom periods.
- ✓ Cell phones with photo capabilities are prohibited in bathrooms or locker rooms at all times.

Defiance of Authority: Refusal to follow reasonable request of District personnel and/or designated authority.

Detention: Assignment to a designated area before, during, or after school due to disciplinary infractions.

Distribute: To give out, dispense materials among recipients.

Drugs and Alcohol: Possession, transmitting, selling, distributing, use of, or being under the influence of an alcoholic beverage, inhalants, including solvents and other dangerous substances, or any other drug as defined by but not necessarily limited to, the Uniform Controlled Substance Act, ORS 475.005, possession of paraphernalia, possession of look alike being represented as being a controlled substance and/or misuse of over the counter prescription drugs.

Expulsion: Removal by School Board or designee of a student from school building(s)/property, school transportation, and from participation in school activities. Expulsion of a student shall not extend beyond one calendar year. ORS 339.250(5).

Fighting: Engaging in mutual contact in an attempt to resolve differences with physical force.

Gang: A group of persons who interact among themselves to the exclusion of others, who have adopted recruitment criteria for eligibility and membership; who use symbols for indicating such eligibility and membership; who claim a particular school, neighborhood, or community area as their exclusive territory; and who engage in behaviors which are criminal, antisocial, or discriminatory.

Harassment/Hate Speech/Menacing: The use of written, verbal or physical behavior which serves to distress, threaten, demean, annoy, or torment another person whether “joking” or not. This includes speech related to race, ethnicity, religion, color, national origin, sexual orientation, disability, marital or parental status, gender or gender identity.

IEP Team: A parent and a group of two or more professionals, at least one of whom shall be a specialist knowledgeable about the disability, responsible for establishing eligibility for special education services and making placement decisions under IDEA and/or under section 504 of the Rehabilitation Act of 1973.

In-school suspension: Temporary removal of student from classroom activities by an administrator or designee, which includes assignment to a designated room or area within the school building.

Insubordination: Disobeying or defying the lawful authority of District personnel. Additional behaviors are defined in the policy section. Behaviors which are defined as insubordinate include, but are not limited to:

- ✓ Disobeying or defying the lawful authority of District personnel
- ✓ Verbal or physical, profane or rude behaviors toward staff
- ✓ Refusal to comply with staff requests
- ✓ Refusal to follow normal safety rules and procedures as outlined in student/parent handbook
- ✓ Cumulative infractions (“chronic” refusal to follow rules)

Plagiarism/Cheating/Academic Integrity: The dishonest use or close imitation of the language and thoughts of another person and the representation of them as one’s own original work.

Property Offenses: Deliberate or intentional damage to and/or theft of property belonging to the District or to another individual, including, but not limited to, improper care of books, locker, and lock.

Public Display of Affection: Excessive displays of affection such as kissing and body touching are inappropriate on campus or at school-related activities.

Racism: Prejudice, discrimination, or antagonism directed at someone of a different race.

Restitution: Reimbursement for actual loss or damage of school property.

Sell: To give up, deliver, or exchange property, goods, or services for money or its equivalent.

Threats: Student threats of harm to self or others, threatening behavior or acts of violence, including threats to severely damage school property

Tobacco Related Offenses: Smoking, possessing, selling, transmitting, distributing, or otherwise using tobacco or tobacco products. This applies to look-alike tobacco and tobacco products and to those represented as being tobacco and tobacco products.

Transmit: To cause to go from one person to another; to pass along.

Vandalism: Intentionally damaging, defacing (including tagging/graffiti) or destroying property

Weapons: Students shall not bring, possess, conceal or use a weapon on district property, including all facilities, grounds, vehicles or at school or district sponsored event

STUDENT CONDUCT OFFENSES – DISCIPLINARY CHART

	Disciplinary Response – Minimum to Maximum				
	Level 1	Level 2	Level 3	Level 4	Law Enforcement and Public Safety Officer <u>may be</u> contacted
Discretion will be used at all levels consistent with state law.					
ALCOHOL OR DRUGS:					
Under the influence, use, possession and or intent to possess			X	X	X
Distributing or Sharing				X	X
Selling				X	X
ASSAULT: Intentionally or knowingly causing physical injury to another			X	X	X
AUTOMOBILE MISUSE: Not following rules and regulations concerning vehicles on school premises/event		X	X	X	X
ALCOHOL OR DRUGS:	X	X	X	X	X
Under the influence, use, possession and or intent to possess					
Distributing or Sharing	X	X			
BULLYING/HARASSMENT/HAZING/HATE SPEECH: Harassing, intimidating, bullying or cyberbullying		X	X	X	X
BUS MISCONDUCT:	X	X	X		
Minor incident	X	X	X	X	
Serious incident	X	X	X	X	
CLOSED CAMPUS: Leaving school property without pre-arranged permission on file	X	X	X		
INSUBORDINATION: Refusal to follow the reasonable requests of District personnel and/or designated authority	X	X			
DISORDERLY OR DISRUPTIVE CONDUCT: Language or behavior with disrupts and or interferes with the educational process					
DISRUPTIVE APPEARANCE/STUDENT DRESS: Failure to meet dress and/or grooming standards			X	X	X
ELECTRONIC DEVICE: Misuse of cell phones or other electronic devices				X	X
EXTORTION: Demanding money or something of value in return for protection from threat of violence		X	X	X	X
FIGHTING: A hostile, mutual physically encounter between individuals			X	X	X
FIRE SETTING/ATTEMPTED FIRE SETTING/FIRE PLAY: Using fire to destroy or attempt to destroy property			X	X	X
FORGERY, LYING OR ACADEMIC INTEGRITY: Forging signatures, cheating, plagiarizing, and/or any other misrepresentation of the truth	X	X	X		
GAMBLING: Participating in games of chance for the purpose of exchanging money and other things of value		X	X		
INAPPROPRIATE DEVICE: Possession of a pocket knife, laser pointer, bullets/shell casings, or other dangerous device	X	X	X		
LEWD CONDUCT: Indecent exposure and/or the use of obscene actions, profanity, whether written, oral, or gestured	X	X	X		

LOITERING (AFTER SCHOOL SUPERVISION): Unsupervised students loitering in school buildings before or after school hours	X	X	X		
PHYSICAL AGGRESSION: Confrontation, tussle, or physical altercation that does not result in injury		X	X	X	
RECKLESSLY ENDAGERING: Reckless conduct which creates substantial risk of physical injury to another person or self	X	X	X		
SECRET SOCIETIES/GANGS: Participating in a secret society or gang related activities or behaviors		X	X	X	X
SEXUAL HARASSMENT: Sexual harassment that is verbal, visual, written, electronic, or physical in nature		X	X	X	X
TARDINESS: Arriving late to school and/or class	X	X			
TECHNOLOGY MISUSE: Failure to comply with the District's "Electronic Communication Agreement"	X	X	X	X	X
THEFT: Taking, giving, selling, or receiving property not belonging to you	X	X	X	X	X
THREATS/MENACING/HATE LISTS: An intentional, serious threat by word or act which places another person in fear of imminent, serious physical injury		X	X	X	X
TOBACCO: Tobacco use, possession, sharing, and/or distribution		X	X		
TRESPASSING: Entering or remaining unlawfully on School District property or school sponsored events		X	X	X	X
VANDALISM: Intentionally damaging, defacing or destroying school property	X	X	X	X	X
WEAPONS:					
Dangerous weapon: any device attempted to be used or threatened is readily capable of causing death or serious physical injury			X	X	X
Deadly weapon: any device specifically designed to cause death or serious injury			X	X	X
Firearm				X	X
Destructive device or material: any explosive, incendiary or poison gas			X	X	X
Other: Knives and look-alike knives: The use, threat of use, possession, or sale of knives and/or look-alike knives of any form and/or length; this also includes but is not limited to metal knuckles, straight razors, noxious or irritating gases, poison		X	X	X	X